



September 7, 2018

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Wisconsin 4-H4-H OnlineFall ForumCedar Crest Ice Cream ContestHoney Bee Poster ContestTractor Supply Clover CampaignWisconsin 4-H License Plates

The University of Wisconsin-Extension provides affirmative action and equal opportunity in education, programming and employment for all qualified persons regardless of race, color, gender, creed, disability, religion, national origin, ancestry, age, sexual orientation, pregnancy, marital or parental, arrest or conviction record or veteran status.

Charters Due Now

For those of you that did not attend the Leader's Association meeting on September 13th, your club charters are due to the UW-Extension office as soon as possible. You may email them to <u>4h@co.oconto.wi.us</u> or mail to UW-Extension 4-H Program, 301 Washington St., Oconto, WI, 54153.

Club Basket Door Prizes for Achievement Banquet

The Leader's Association Board of Directors would like to invite each club to create a basket to be given away as a door prize at the Achievement Banquet on November 10th. See more on page 3.

Adult Volunteer Training, November 10th

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Oconto County Belonging Committee Forming

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Cedar Crest Ice Cream Contest, October 1st

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Tractor Supply Co Paper Clover Campaign

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Honey Bee Poster Contest, October 25th

2018 Theme: Honey Bees – Honey Bees: The Jobs They Do! Sponsored by Wisconsin Honey Producers Association (WHPA), <u>www.wihoney.org</u>. See more on page 8.

Wisconsin 4-H License Plates Available

The Wisconsin 4-H license plate is available through the Wisconsin DMV, as of September 1, 2018. The plate will be officially launched this Fall and every county will be...more on page 8.

If you would like to submit an article or photo to Friday Notes, please send it to <u>4h@co.oconto.wi.us</u> by Friday 8am each week. Be sure to include your name, office position if you hold one and the name of your club with your submission.



This area of the newsletter is devoted to everything about your club. Club articles will appear here, as well as any other items that are club specific. Be sure to visit this page every week to stay updated.



Hintz Fair Flower Planter

This flower planter belongs to the Hintz 4-h Club. Hintz took first place with this submission and won \$35 from the Oconto County Fair Board.

Lovely Color, Hintz!

If you still have pics of your flower planter or fair billboard, please send them to <u>4h@co.oconto.wi.us</u> and we will publish them in Friday notes.



Little River "Blooms" in the Lena Dairy Fest Parade Submitted by Val Borkovec, Little River Adult Volunteer

The Little River 4H club attended the Lena Dairy Fest parade with a float of learning life skills. All different fair projects represented the blooming flowers in the pots.









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Outstanding Secretary & Reporter Awards

Each year club advisors are encouraged to nominate their club Secretary and Reporter for the Outstanding Secretary and Outstanding Reporter award. To be eligible for the nomination you must put together a compilation (binder, power point, video, scrapbook, etc.) of the work you did as the Secretary or Reporter for your club. These are due to the Extension Office by October 15th. A judge is then appointed to choose the winners. The winner is announced at the Achievement Banquet. The winners receive a trophy with their name engraved on it. All compilations will be displayed at the Achievement Banquet and returned to their creators.

The Secretary's submission should include a separate report for each month. Items required for the report would be meeting minutes, newspaper articles and pictures. This should be neat, organized and creative.

The Reporter submission should include a separate report for each month. Items required for the report would be copies of newspaper articles, pictures and items sent to Friday notes. This should also be neat, organized and creative.

It's Re-Enrollment Time!

Calling all 4-H youth and adult members...it's time to re-enroll in the 4-H program. Each year at this time 4-H parents and adult members need to log in to <u>www.4honline.com</u> and submit their enrollments for all the 4-H members in their family. It's important and it's easy!

H®nline

4-H families that re-enroll each year receive the benefits of being in their community clubs, exhibiting at the fair, participating in 4-H county-wide events and are eligible for scholarships and funding for projects, clinics, attendance at summer camp at 50% discount as well as many travel and education experiences.

For specific steps for re-enrolling, see page12. If you have any questions or issues with the re-enrolling process, contact the UW-Extension office at (920) 834-6846 or <u>4h@co.oconto.wi.us</u>.

Club Basket Door Prizes for Achievement Banquet

The Leader's Association Board of Directors would like to invite each club to create a basket to be given away as a door prize at the Achievement Banquet on November 10th. They encourage clubs to create baskets that represent the club or area where the club is located. Maybe there are beekeepers or dairy farmers or cheese factories or craftsmen in your area. Or perhaps your club is focused on a particular activity or project area in 4-H. Is your club looking for a way to spend some money, (wink, wink)? Make a really special basket or maybe two or three.



Let us know if your club will be bringing a basket by emailing <u>4h@co.oconto.com</u> or calling the UW-Extension office at (920) 834-6846.



Re-Enroll Now!!

TrEx Committee Meeting, September 17th

The TrEx Committee works to promote the travel experiences available in the 4-H program. Being a part of this committee is perfect way to learn about these exciting experiences. The next meeting will be held on September 17th, 7:00pm at the St Clare Hospital, Oconto Falls. Everyone is welcome!

Project Development Meeting, Sept. 25th

The Project Development Committee will meet vis phone conference on September 25th, 6:30pm. This group organizes the 4-H Fall Kick-Off, January Thaw and Spring Fling project events. They are always looking for new ideas. Everyone is welcome!

4-H Leader's Association Meeting, Dec. 13th

The next meeting of the Oconto County 4-H Leader's Association meeting will be held on Thursday, December 13th, 6:30pm at the Gillett Library Community Building. All certified adult 4-H volunteers and youth members enrolled in 4-H Online are welcome to attend.

Agenda topics at this time include:

- Board of Director Elections
- Review New Family Handbook

New Family Handbook Committee Meeting, September 25th

The next meeting of the Oconto County 4-H New Family Handbook Committee will be held on September 25th, 4:00pm via phone conference. This committee is working on creating a handbook to help our new families get acclimated to the 4-H program. If you are new to 4-H we would love to have your input. This meeting is open to everyone so consider attending and help us make 4-H great for all our families.

Board of Director's Meeting, October 14th

The next meeting of the Oconto County 4-H Leader's Association Board of Directors will be held on Sunday, October 14th, 2:30pm at St Clare Hospital, Oconto Falls. The Board of Directors is the governing body of the Leader's Association. It is made up of 4-H certified adult volunteers and youth members elected by the Leader's Association. This meeting's agenda items include:

- Board member recruitment
- Finalize Achievement Banquet
- Establish Ambassador Committee This meeting is open to everyone.

Oconto County 4-H Leader's Association Seeking Youth and Adult Directors

The Board of Directors for the Oconto County 4-H Leader's Association is looking for dynamic individuals with a passion for 4-H to serve on the Board of Directors. This position would require a one-year commitment for youth (preferably ages 8th grade and above) and three years for adults. This group meets monthly (about 8 times) a year. They provide the governance and make decisions regarding Oconto County's 4-H program, it's spending and activities. Members do not need any special skills or experience-just passion and enthusiasm for 4-H! The Board will provide the rest.

Our program relies heavily on our volunteers. Without the Board of Directors there will be no funding for our program. Please consider being on this team. They are a GREAT group to work with!

If you are interested or just want more information, contact Cheryl Meyer at gmeyer002@outlook.com.



This section is devoted to the volunteer opportunities

available in our 4-H program. Consider giving back

by becoming involved in 4-H at a deeper level and

offer to help out in any of these areas.



Achievement Banquet Volunteers Stepping Up!

The Leader's Association is looking for volunteers to help organize the annual Achievement Banquet. It so important that we recognize the people who help keep our 4-H program great and all the members for their special achievements and just to socialize as one county organization. This event has been well received in the past and very well attended. Without your help, this event will not happen. Below is a list of volunteers needed.

Opportunity	Number Need	Description	Time	Volunteer(s)
Reservation Specialist	1	Make reservation with venue forward contract to board	before event	Arvilla Rusnak
Key Contact	1	Obtain/return keys, open/ close buildings	before/after event	Jo Hipke
Main Dish		Make entrée to serve 75-100	4:00pm	Pasture Pirates
Organize food service	5-6	Set up food tables, serve food help guests	4-5:00pm	Pasture Pirates
Evening MC	1-2	Announce the awards and recipients	5:30-7:00pm	Kolin Farrar
Pins/awards	1	Order pins/awards, organize and package for event	before event	Arvilla Rusnak
Event Program	1	Create and print program for the evening	before event	Arvilla Rusnak
Decorations	3-2	Create decorations for event	4-5:00pm	Vacant
Registration	2	register members	3-5:00pm	Vacant
Door Prizes	1	Hand out/collect door prize tickets	3-5:00pm	Vacant
Flower Attendant	1	Hand out flowers to club leaders	5:30-7:30pm	Vacant
Club Basket Attendant	1	Organize club baskets for display	3:00-5:00pm	Vacant
Technology	1-2	Set up projector, screen, speaker, microphone	4-5:00	Vacant
Create PowerPoint	1	Create program PowerPoint and operate during program	Prior to event & during	Vacant
Arrange Fair Projects	1-2	Organize display of special fair projects	3:00-5:00pm	Vacant
Club Attendants	2-3	Help get clubs ready behind the scenes that evening	5:30-7:30pm	Vacant
Pin Attendant	1-2	Hand out pin packages to members and leaders	5:30-7:30pm	Vacant
Set-up	5-6	Set up tables & chairs	3:30-4:00pm	Vacant
Clean up	5-6	Take down tables & chairs sweeping, etc.	End of Program	n Vacant

Consider either volunteering for the committee or offering your help in some way. If you would like to keep this event going, contact Cheryl Meyer at <u>gmeyer@outlook.com</u> or send a message to <u>4h@co.oconto.wi.us</u>.



This section is devoted to the volunteer opportunities available in our 4-H program. Consider giving back by becoming involved in 4-H at a deeper level and offer to help out in any of these areas.



Oconto County 4-H Ambassadors

Help bring 4-H to the schools of Oconto County. The Oconto County Leaders Association Board of Directors would like to announce the reformation of the Ambassadors Program. They are looking for adults and older youth, grades 9 and up, to come together to develop this program for Oconto County. The focus would be representing 4-H to the schools in our county. Kids respond better to other kids than adults and we want the youth in Oconto County to know about 4-H!

The Board of Directors is considering placing funds towards the participants in the program. If you are interested in being involved in this exciting opportunity contact Cheryl Meyer at <u>gmeyer@outlook.com</u> or send a message to 4h@co.oconto.wi.us

Adult Volunteer Training, November 10th

The 4-H program takes the safety and well-being of our members very seriously. We also know that our adult volunteers are committed to making their clubs and our program a great experience. To help educate our new adult volunteers in understanding the parameters of the 4-H program, all new adult volunteers that enroll with 4-H Online or want to work directly with youth in our 4-H clubs or in other opportunities are required to attend a Volunteer in Preparation training.

Ben Hoppe, Oconto and Marinette County 4-H Program Coordinator will be providing a 4-H Adult Volunteer in Preparation training on Saturday, November 10th, 3:00-5:00pm at St. Anne parish school building in Lena. The training will coincide with the Oconto County 4-H Fall Kick-Off event.

Please register for this class by contacting the UW-Extension office at <u>4h@co.oconto.wi.us</u> or (920) 834-6846.

Oconto County Belonging Committee Forming for November

As part of the county-wide charter goal for our 4-H clubs, the Oconto County Leader's Association is forming a group of adults and youth to look at expanding access to and promoting belonging within our 4-H clubs. What does this mean? It can mean a lot of things:

- Finding ways to promote 4-H in our county, communities and schools
- Investigating ways to reach out to other populations and invite them into our 4-H clubs
- Sponsoring events that allow 4-H families to experience different cultures, life challenges and points of view
- Seeking out dynamic speakers regarding these topics
- Creating games and activities that speak to these topics and could be used to open discussion in our clubs.

Oconto County doesn't not have a lot of cultural diversity to draw on but that doesn't mean we can't give our 4-H families opportunities to experience it. **We would like to encourage each club to have one adult and/or youth member in this group.** The group itself would decide on where, when and how many times they would meet. To become a member contact, Cheryl Meyer at <u>gmeyer@outlook.com</u> or 4h@co.oconto.wi.us.



This section of Friday Notes that is dedicated specifically to Travel Experience opportunities in 4-H. The promotion of these TrEx opportunities are the result of the hard work of the TrEx Committee and funded from the profits of the food stand sales at the Oconto County Youth Fair.

2018 Fall Forum Registration Open, Deadline September 26th

November 2-4, 2018, Green Lake Conference Center, Green Lake, WI

Fall Forum is an opportunity for youth, grades 7-13, and adult leaders to attend the statewide training weekend with county and state staff. Planned by a team of youth and adult volunteers from the Wisconsin 4-H Leaders Council with the support of county and state staff.

Registration is done by logging in to <u>www.4honline.com</u>. Click on "Family Profile". Scroll to the bottom of the "Member List" page. Select the member you want to register from the drop menu under "Register a Member for an Event". Choose "2018 Fall Forum" under "Choose an Event" and follow the prompts from there. Contact the UW-Extension office if you have any registration questions at (920) 834-6846 or 4h@co.oconto.wi.us.

The purpose of Fall Forum is to:

- \checkmark Provide an educational opportunity for youth and adult volunteers
- ✓ Develop youth and adult partnerships
- ✓ Create an engaging and welcoming environment to facilitate discussion between counties and regions
- Provide an opportunity for youth and adult volunteers to be involved in the planning and evaluation of statewide programs
- ✓ Encourage diversity of thought, perspective, interests, and people
- ✓ Promote strategies for youth and adults to reach underserved and underrepresented groups.

The program kicks off Friday evening with over 20 interactive sessions. Saturday offers more than 25 workshops to choose from. Top off the night with a special celebration where 11 people will be inducted in to the Wisconsin 4-H Hall of Fame. An evening of circle dancing and table games will follow the celebration. Sunday morning brings a high-energy program that you can use at the club or community level.

All youth participants are required to identify a chaperon who has completed Youth Protection training when registering. Adult volunteer delegates from a county are expected to serve as chaperones for youth delegates. Teams of adult male and female chaperones will be identified to conduct room check of youth delegates on Friday and Saturday evening. Chaperones are required to submit the Chaperone Expectation Statement.

ESTIMATED REGISTRATION COSTS FOR 2018:

\$85 registration fee per person: Friday – Sunday (pizza buffet, 3 meals on Saturday, 1 meal on Sunday)
\$75 registration fee per person: Saturday – Sunday (3 meals on Saturday, 1 meal on Sunday)
\$70 registration fee per person: Saturday (lunch and Hall of Fame Dinner)
\$50 registration fee per person: Saturday (lunch only)

ESTIMATED Lodging COSTS FOR 2018:

Adults: \$50/night for two adults \$80/night for single room (limited availability) \$25/night for three or more adults per room Youth: \$25/night with 3-6 per room

See pages 9–11 for listing of workshops

For more information about attending Fall Forum check out: https://fyi.uwex.edu/wi4hvolunteers/2018-fall-forum-2/



Cedar Crest Ice Cream Contest, October 1st

Cedar Crest Ice Cream of Cedarburg, Wisconsin, and the Wisconsin 4-H Foundation announce a contest to create the next Cedar Crest Ice Cream flavor. The top flavor will be produced for summer 2019. clubs will win an ice cream party!

The Whittlesey Creek 4-H Club of Bayfield created the 2018 winning entry named Superior Shores, which is vanilla ice cream with chocolate rocks and a wave of blueberry and raspberry fruit swirl and is available in ice cream parlors now. Go to <u>http://www.cedarcresticecream.com/about-us/2018-cedar-crest-ice-cream-4-h-flavor-contest/</u> to enter.



Tractor Supply Co Paper Clover Campaign, Oct. 3rd-14th

The Fall Tractor Supply Company will be holding a Paper Clover Campaign October 4th-15th. During the campaign, customers can purchase a paper clover for one dollar at checkout to support leadership activities for Wisconsin 4-Hers.

The Wisconsin 4-H Foundation is offering a great way for clubs to promote 4-H and help make the Paper Clover Campaign more successful. They are asking 4-H clubs to partner with their local TSC to promote 4-H at the store. The first club to volunteer at each store will receive \$50 from the Wisconsin 4-H Foundation.

There are over 15 TSC stores in Wisconsin, so even if there is not a TSC in your county, you can still partner with the TSC that is closest for you. Note that only one club will receive \$50 for volunteering in each Wisconsin TSC store.

If you are interested, contact Joanne at the Wisconsin 4-H Foundation at Joanne@Wis4HFoundation.org or (608) 262-1597. The Foundation can provide contact information for the store in your area, then your club and the store can work together to plan your event.



Honey Bee Poster Contest, October 25th

2018 Theme: Honey Bees – Honey Bees: The Jobs They Do! Sponsored by Wisconsin Honey Producers Association (WHPA), www.wihoney.org.

Divisions: 2nd grade and under, 3rd-5th grades, 6th-8th grades, 9th-12th grades.

Prizes for each Division: 1st – \$35, 2nd – \$25, 3rd – \$15.

Rules:

- 1. Size 11" x 14" poster board
- 2. Print clearly on back: Name, Address, Age and Grade.
- 3. Include theme in design.
- 4. Posters become property of WHPA.

Mail by October 26, 2018 to:

Shelly Astle, WHPA S4131A St. Hwy 80 Hillboro, WI 54634,

(608) 847-4407 or shelly@mwt.net



Wisconsin 4-H License Plates Available

The Wisconsin 4-H license plate is available through the Wisconsin DMV, as of September 1, 2018. The plate will be officially launched this Fall and every county will be provided with information about how proceeds from the sale of every plate will be shared with the county in which the plate was purchased. That means money coming to the Wisconsin 4-H Foundation *and* to county 4-H programs. A marketing tool kit will be distributed to every county to help in marketing the plate throughout 2019.

Please visit the Wisconsin DMV for pricing and more information: <u>https://wisconsindot.gov/Pages/dmv/vehic</u>les/title-plates/4hf.aspx

Fall Forum Workshop Sessions

AM SESSIONS

4HOnline for Club Leaders

Wonder how to get the most out of 4HOnline? Want to create your own reports for your club? Come learn from the 4HOnline Admin for Wisconsin!

Art Activities

Art activities that are fun to lead!

Coffee Talk

Ever wonder what other clubs and groups are doing at their meetings, how they encourage parents to help at events/activities, or other fun ways to spice up your 4-H meetings and gatherings? Join us for this world cafe-style session to share ideas and learn some new ideas from fellow volunteers! This session will be a fun and interactive brainstorming and sharing session to learn from each other! (All ideas shared will be collected and shared back with attendees after Fall Forum.)

Exploring the World of Horticulture

Come explore the world of Horticulture! Horticulture is the art and science of growing and handling fruits, nuts, vegetables, herbs, flowers, foliage plants, woody ornamentals, and turf. Horticulture is different things to different people. It is a science on the cutting edge of biotechnology, and art, a profession, business, industry, hobby, way-of-life, and therapy for millions of people. Each of us comes into contact with horticulture products and professions every day of our lives. Horticulture feeds us, improves our environment, and through science, is helping find answers to tomorrow's problems. Explore Horticulture!!

From Cows to Cloverbuds

Come have fun with cows, custard, and cloverbuds! Join us for this great opportunity to learn and take away some fun and exciting agricultural activities to teach your club and county's young agriculture enthusiasts. This session will enhance your leadership skills while brightening the minds of our future agvocates!

Get into the Act

This session will focus on acting skills, vocal and physical warm ups, improvisation and movement. The session will be led by current drama company members and will also provide an opportunity to learn about the inner workings of the Drama Company.

"Hands-On" Wildlife Activities

Are you looking for "hands-on" ideas/activities on wildlife? We'll cover wildlife in the backyard through the back 40. You will be doing these activities and take home many ideas. An example is "matching pelts, skulls, and scat. Identifying homes and foods for mammals. After doing class, youth Leaders can easily make presentations for kids of all ages and the whole family too.

Hiding in Plain Sight: Geocaching

One of 4-H's newest STEM projects is Geocaching: finding hidden Tupperware containers using high-tech satellite equipment! Bring your cell phone and learn how to find several special geocaches hidden around Green Lake Conference Center. We'll provide the swag: you dress appropriately for the weather. Time permitting, we'll make a special, commemorative geocache to leave at Green Lake.

Join the Podcast Revolution

Anyone can podcast -- it is easy, fast, and fun. It is also a great way to share your ideas and passion for 4-H. Learn how record, edit and publish your own podcast!

Let's Decide! Group Decision Making Strategies

Help! Your club, committee or group needs to make a decision! How will we decide what the best choice is? How do I get the shy members to give ideas? I do I reign in the bossy Betsy's? This session will teach several strategies groups can use to weigh options and make a decision.

Organic 101

Come visit with one of Organic Valley's Generation Organic (Young Farmer) and learn about Organic Farming and the Organic Resource Guide.

SPIN Clubs

SPIN (Special Interests) clubs are already in over 25 states. Come learn how SPIN clubs work and how they incorporate BIG M (Belonging, Independence, Generosity, and Mastery) into this youth development experience.

Summer Camp Spectacular

Excited about summer camp? Join us to look ahead at camp opportunities in 2019, discuss lessons learned from last summer, and play some games of course! Participate and learn to lead three different activities you can use with your campers next summer. Be prepared to discuss the why and how of a good camp activity and have some fun too.

Who We Be

This introductory workshop covers the basics of identity and community. Through sharing their own experiences, participants will discuss stereotypes, divisions between communities, and the systems of oppression. Objectives include: 1) Understand how our identity shapes our experiences in the world. 2) Understand how systems of oppression are connected to our experiences. 3) Explore our experiences with stereotypes, discrimination, and assumptions. 4) Discuss how we can use our experiences to fight against all forms/systems of oppression

Yoga: Relaxation & Fitness

Join us in fun and fitness through yoga! Whether you have never practiced yoga before or have previous experience, everyone will learn something new as you participate in simple yoga poses and learn the mindful and physical benefits that result from yoga. After this session, you will be able to incorporate these skills to lead 4-H health activities, from meetings to daily life! Comfortable clothing is recommended to fully participate in this session.

4-H You Belong! Creating Inclusive Environments for LGBTQ+ Individuals

Join 4-H members and leaders as we navigate the best practices in regards to supporting LGBTQ+ members, volunteers, and staff by creating an inclusive environment for all! This session is open to any youth or adult in 4-H who seeks to learn more in how to be an ally and create a positive environment of belonging in 4-H!

The Art of Glass Etching Let's be creative with the process of Glass Etching. You will learn about how you can create beautiful items through this simple process and teach others. Using your Art skills and basic supplies can be fun to explorer this process.

Clog Your Socks Off! (Again!)

Learn the dance style sweeping the nation, and bring it back to your county! Clogging is like tap, but faster and funner! 4-H has a tradition of having Clogging SPIN clubs, and you can bring it to your county. No experience necessary. This will be different steps and song than last year. MUST wear socks.

From Pinterest to Project

In this session, learn how to take a step beyond the stock 4-H literature and create a 4-H project from Pinterest. Pinterest has become the go to site for great craft ideas - many that will translate to a 4-H project with a little help. Learn how to transform Pinterest ideas into an educational experience with the magic of a life skill focus!

Mindfulness and Positive Emotion Skills for Coping with Stress

Do you experience stress? How do you cope with it? Do you want to have more happiness in daily life? Come to this workshop to practice some simple (but not always easy!) skills for promoting well-being and learn about the science behind them.

Money, Money, Money

Fundraising is an important part of all 4-H clubs and projects! Through a variety of engaging activities youth and adults will learn some new and fun ways to help their club raise money.

More Than Just Breaking the Ice

In this session, you will learn not just about icebreakers but what they entail. Also, learn about leadership and the many levels.

Starting a Robotics Program in Your County

How to begin, locate resources for, and recruit volunteers to support a robotics program. Session includes selecting a platform (kit), program delivery options (volunteer-driven and staff-supported, or staff-driven) & participating in competitions.

Together We Can

Do you want to learn how you can make an impacted on a special needs individuals life? The Ozaukee County 4-H youth leaders and adult leaders want to teach you about how they were able to bring this great and fun opportunity to their county.

Well Rounded Communication Strategies with 4-H Comm Team!

Come learn about a variety of communication strategies with the Wisconsin 4-H Communications team! Do you need help building your presence on social media, taking better photos, or writing more effectively? Then this seminar is for you! The State Communications Team will guide you through everything you need to know to communicate for yourself and your group.

What's in Wisconsin's Woods?

Are you curious about what critters reside in Wisconsin's woods, or how research scientists study them? In "What's in Wisconsin's Woods?", students will have the opportunity to learn about Snapshot Wisconsin, a citizen science project utilizing a statewide network of trail cameras hosted by the Wisconsin Department of Natural Resources. Additionally, students will participate in a series of hands on activities where they will learn to identify Wisconsin wildlife, and generate exciting research questions and hypotheses!

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4HONLINE

Re-Enroll Members/Leaders

Created: July 15, 2014 Updated: September 3, 2014 – added Enroll as Youth/Adult choice; added post 12th grade.

OVERVIEW

This document explains the process of a family re-enrolling members and leaders in 4HOnline.

GETTING STARTED

To get started with the re-enrollment process, log into 4HOnline with your family email and password.

On the family home screen, click on the orange button labeled Continue to Family.

On your Member/Volunteer list, find the family member you wish to re-enroll and click on Edit next to their name.

RE-ENROLL

At the bottom of the next screen, click on the button for Enroll for 2018-2019.

If the youth is over 17 years old, a box will appear asking if you wish to enroll as a youth or an adult. If the youth is graduating from 4-H and wants to continue as an adult leader, then choose **Enroll as Adult**, otherwise select **Enroll as Youth**.

You will now see the Personal Information that you entered when you first enrolled. Look over the information and make any corrections. If the youth was in 12th grade last year, you must select the grade for this year, either **Post High School Education** or **Not in School**. When you are done, click on **Continue**.

Next is the Additional Information screen where you will need to accept the agreements and answer the Photo Release and Accommodations questions. Click **Continue** when done.

The Health Form for members is optional at enrollment, but you could be asked to complete it in the future if you attend any events that require one. Click **Continue** when done.

If you are an adult volunteer and see the Volunteer Screening page, then it has been 4 years since the last time a background check has been completed. You need to check over the answers to the questions and correct as needed. This page will only appear every 4 years. Click **Continue** when done.

On the Participation -> Club screen, confirm the correct club is listed. If you serve in a volunteer role (but not as a project leader) click on **Edit** and select the volunteer type. Click on **Update** to save the change. Click on **Continue** when done.

On the Participation -> Projects screen, confirm all the projects you are enrolled in are listed. Add any missing projects. If you are dropping a project, click on **Edit** for that project and then click on **Delete**. After making sure all your projects are listed correctly, click on **Submit Enrollment**.

University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.