



August 4, 2017

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Welcome to New 4-H Adult Volunteers

Welcome to the five new adult volunteers that completed their first step in becoming certified adult volunteers in our 4-H program. Their attendance at the Adult Volunteer Orientation on July 31st shows their willingness and commitment to 4-H in Oconto County. If these people are members of your club, please take a moment to thank them for taking time out of their busy schedules to take this first step.

Jennifer Dryja
Will Athey
Wendy Vorpahl
Mandalyn Schmidt
Tonia Becker

The remaining steps to certification include; passing an online Mandatory Reporter training and the completion of a background check. Any adult interested in working with youth in our program must become a certified volunteer by completing these steps. If you are interested in becoming a certified adult volunteer, please contact Arvilla at the UW-Extension office.

Food Stand Committee Needs Your Help

The Saturday night shift at the food stand, 6:15-9:00pm, will not be covered this year so we will need volunteers to help. This is usually a busy shift during the fair so we will need at least 8 adult and 10 youth volunteers to cover the shift. If we don't get enough volunteers we may need to close the food stand early that night so please consider helping out. Contact Arvilla at the UW-Extension Office if you are available.

Travel Experiences Meeting, August 7th

The Travel Experiences Committee will be meeting on August 7th, 7:00pm in the cafeteria at St. Clare's Hospital, Oconto Falls. Everyone is welcome.

Food Stand Committee Meeting, August 13th

The next meeting of the Food Stand Committee will be held on August 13th, 9:00am at the Gillett Fairgrounds.

Board of Director's Meeting, August 13th

The next Board of Director's meeting will be held on Sunday, July 13th at 1:00pm at St Clare's Hospital in Oconto Falls. Everyone is welcome.



To submit an article or information contact
Arvilla Rusnak by noon on Thursdays.
(920) 834-6846; arvilla.rusnak@co.oconto.wi.us

Club Articles

Club articles must be submitted by Thursday noon in order to appear in that week's Friday Notes. All articles should be edited for proper grammar and spelling, cover the, who, what, where, when, how and why of the event, include the reporter's name and the club involved. If a headshot of the reporter is submitted, that will be placed alongside the article but is not a requirement.



Morgan Badgers Fun Night at Bay Beach Submitted by Amber Seitz, Reporter

On July 10, Morgan Badgers 4-H members met for a fun filled night at Bay Beach in Green Bay. Members got to enjoy rides like the Bumper Cars, Tilt-A-Whirl, Scrambler, Bay Beast and the newest ride Falling Star.



Little River Holds Hamburger & Brat Fry

On July 21 the Little River Club sponsored a hamburger and brat cook out at Thompson's County Market in Oconto. Nine of our members were helped by five leaders to make this event a success. A good time was had by all.

We wish to thank all our supporters who made this project a success.



Northern Riders Tour Green Valley Farms Submitted by Harlee Wolf, Reporter

At their June club meeting, Northern Riders 4-H had a farm tour located at Green Valley Dairy directed by Craig Gerndt and Brian Wolf. The club had a great time touring the farm and seeing the cows.

Thank you Green Valley Dairy!



Left to right, front row: Brian Wolf, Bunny Cramer, Birdee Cramer, Mackenzie Bailey, Megan Wagner, Cameron Wagner, Clark Schroeder, Chloe Schroeder, Georgia Gerndt, Parker Zahn, Victoria Hull, and Craig Gerndt. 2nd row: Harlee Wolf, Meadow Hahn, Holly Brock, Hope Hahn. 3rd row: Maddie Vandavelde, Ryann Wagner, Emma Anderson, Macie Reed, Claire Anderson. Last row (behind rock): Michal Bailey.

Oconto County Events

Horse Project Last Ring Practice, August 7th

Our last ring practice night is scheduled for Monday, August 7th beginning at 6pm. This practice will be focused on the Trail Class Obstacles. Obstacles will be set up for practice OR you may use this time for open riding as well if you are not entered in the Trail Class.

Please RSVP by August 6th to Danna at 920 373-7058. Please bring a copy of your current negative coggins.

As mentioned previously, all exhibitors are required to submit their entire Horse Project Record at least one week prior to the Show or **August 7th** at the very latest. I will collect paperwork from anyone attending Monday's practice. This includes your "Educational Point & Credit Activities for Horse Project", "Horse Project Record", "Horse Health Record" and any other supporting documentation. These forms are found in the Horse Project handbook you received. If you need to mail this info in to me, please make a copy of all info and have it postmarked by **August 5th**. It is your responsibility to verify that I received your paperwork via mail.

****We are still looking for horses to be on display at the Fair August 18th and 19th. See previous email for details and let Deb or Danna know if you are interested. **We have not had any volunteers to date - anyone able to assist? If so, let Danna or Deb know ASAP. We want our Horse Project to be represented at our Fair ;) ****

I have emailed all exhibitors who have enrolled in classes for the show to verify for accurateness. If you did not receive an email from me, please text me ASAP. Please respond timely so we can make the updates.

I will follow up with an email next week as to more Fair Show specifics & details. The judge indicated she would send the patterns over in advance and I will get them out to everyone showing as soon as they arrive.

Sheep & Swine Pen Count, Aug. 10th

An email has been sent to all sheep and swine exhibitors requesting your pen count for the Oconto County Fair. See page 13 or use the link on page 1 for more information and who to contact with your numbers.

Dog Show Obedience Etiquette Clinic, August 8th

Dog Show Obedience Etiquette Clinic with Kay Detampel

Exhibition Building - Zipple Park
150 N McKenzie St,
Gillett, WI 54124

On **August 8th, 2017 at 6:00p.m** we will be hosting a Dog Show Obedience Etiquette Clinic where you will learn the rules and proper show handling at the Exhibition Building in Gillett. We have 4-H Dog Judge, Kay Detampel, coming to demonstrate and discuss the 4-H dog levels of Pre-Novice, Novice, Graduate Novice, and Pre-Open classes. This is a clinic you won't want to miss!

For the youth, *that has signed up to compete in the levels of **Graduate Novice** and **Pre-Open** at this year's dog show*, please bring your dog on either a well fitted flat collar or choke chain with either a 6 foot leather or nylon leash. Kay will be working one-on-one with you and your dog in these higher levels. Please RSVP to Andrea by text or email by **July 25th**, if you will be attending with your dog so that we can be sure to have adequate time.

For the youth, *that has signed up to compete in the levels of **Pre-Novice** and **Novice** at this year's dog show*, please keep your dog at home. Kay will be demonstrating these levels and doing *shadow-walk throughs* with the youth.

For questions please contact:

Andrea Lesczykowski - # (636)692-8557 - k9claritytraining@gmail.com

Cheryl Schinker - # (715)850-0039 - cheryl.schinker@yahoo.com

Jamie Lesczykowski - # (715)889-1513 - Text & Email unavailable



2017 Fair Food Stand Schedule

Shift	Thursday	Friday	Saturday	Sunday
10:45am-1:30pm	Little Seedlings	Northern Riders	Little River	Hintz
1:15pm - 4:00pm	Christy Brook	4-H C.L.O.V.E.R.S. Wilderness	Brazeau Eagles	Southern Line
3:45pm - 6:30pm	Willing Workers	Pasture Pirates	Lena Rocketeers	Southern Line (3:45p-7:00p)
6:15pm - 9:00pm	Team Green	Morgan Badgers	Need Help	

Food Stand Extra Duty List				
After Hours Clean-up	Thursday	8:45-10:00pm	6 people	Team Green
After Hours Clean-up	Friday	8:45-10:00pm	6 people	Morgan Badgers
After Hours Clean-up	Saturday	8:45-10:00pm	6 people	Wilderness
After Hours Clean-up	Sunday	8:45-10:00pm	6 people	Hintz
Soda Stockers	Thursday	2pm, 6pm, 9pm	1 person	Willing Workers
Soda Stockers	Friday	2pm, 6pm, 9pm	1 person	Pasture Pirates
Soda Stockers	Saturday	2pm, 6pm, 9pm	1 person	Northern Riders
Soda Stockers	Sunday	2pm, 7pm	1-2 person*	Little Seedlings
Day Supervisor	Thursday	10am-10pm	1-2 people	Arvilla Rusnak
Day Supervisor	Friday	10am-10pm	1-2 people	Arvilla Rusnak
Day Supervisor	Saturday	10am-10pm	1-2 people	Patti/Katelyn Volk
Day Supervisor	Sunday	10am-8pm	1-2 people	Jo Hipke
Clean-up before Fair	best if within one week before fair		6-8 people	Team Green
Food Prep	Wed. before fair	?	8-10 people	Brazeau Eagles
After Fair Clean-up	Best if week after fair	?	8-10 people	Little River Christy Brook

Food Stand Menu Order Pads

The Food Stand Committee has established the pricing and menu selections for this year's food stand fund raiser. Out of necessity, some of the prices have gone up. A copy of the menu order pads is below.

Some new items we will be featuring are deep-fried cheese curds and Gatorade™ in blue and orange flavor.

Server Name:		Window #			
Item	Circle how many orders				Total
	1	2	3	4	
Hamburger	3.50	7.00	10.50	13.00	
fried onions		raw onions			
Cheeseburger	3.50	7.00	10.50	13.00	
fried onions		raw onions			
Pork Sandwich	3.50	7.00	10.50	13.00	
BBQ sauce					
Chicken Strips	3.75	7.50	11.25	15.00	
BBQ Sauce		Honey Mustard		Ranch	
Chili	3.00	6.00	9.00	12.00	
Cheese Curds	3.50	7.00	10.50	13.00	
French Fries	2.75	5.50	8.25	11.00	
Cheese Fries	3.50	7.00	10.50	13.00	
Nachos	2.75	5.50	8.25	11.00	
White Milk	1.00	2.00	3.00	4.00	
Chocolate Milk	1.00	2.00	3.00	4.00	
Water	1.00	2.00	3.00	4.00	
Lemonade	2.00	4.00	6.00	8.00	
Gatorade Blue	2.00	4.00	6.00	8.00	
Gatorade Orange	2.00	4.00	6.00	8.00	
Mountain Dew	2.00	4.00	6.00	8.00	
Diet Dew	2.00	4.00	6.00	8.00	
Pepsi	2.00	4.00	6.00	8.00	
Diet Pepsi	2.00	4.00	6.00	8.00	
Mist Twist	2.00	4.00	6.00	8.00	
Orange	2.00	4.00	6.00	8.00	
Root Beer	2.00	4.00	6.00	8.00	
Blueberry Chcake	3.00	6.00	9.00	12.00	
Cherry Chcake	3.00	6.00	9.00	12.00	
Brownie Sundae	3.50	7.00	10.50	13.00	
Root Beer Float	3.00	6.00	9.00	12.00	
Cloverbud Free Coupon Ice Cream Choices					
Sundae	1.50	3.00	4.50	6.00	
Sandwich	2.00	4.00	6.00	8.00	
Push-up	2.00	4.00	6.00	8.00	
Please check if: Cloverbud ticket <input type="checkbox"/> Judge Meal <input type="checkbox"/>					
		TOTAL:			

Food Stand Staffing for Shifts

The Food Stand Committee would like to offer the following recommendations for staffing your club's shift at the food stand. A description of the individual shift jobs is located on page 10-12.

6-10 youth to take orders

Younger members are encouraged to take orders too. Just pair them up with an older youth.

Cashier 1-2 adults or older youth

It is helpful to have one person to check the orders and totals when they come in and one person to verify, take money and give change.

Grill Attendant 1 adult

Fryer Attendant 1 adult

Steam Table Attendant 2 adults or youth ≥ 16 years old

One steam table attendant can serve as expediter or nacho or dessert attendant also if short staffed.

Expediter 1 adult or youth ≥ 16 years old

Expediter can serve as dessert attendant also if short staffed.

Dessert Attendant 1 adult or youth ≥ 16 years old

Dessert attendant can serve as expediter, steam table attendant or dishwasher also if short staffed.

Nacho Attendant 1 adult or youth ≥ 16 years old

Nacho attendant can serve as steam table attendant or dishwasher also if short staffed.

Dishwasher 1 adult or youth ≥ 16 years old

The dishwasher can serve as dessert or nacho attendant also if short staffed.

See you at the fair!

The Food Stand Committee
 Cheryl Meyer, Brazeau Eagles
 Kim Kamke
 Danielle Meyer
 Arvilla Rusnak
 Dale Baker
 Brooke Schaal

2017 WI 4-H Arts Camp, October 7-8th

Do you want the opportunity to explore different types of art, while making new friends and developing new skills? Then plan on joining us for the WI 4-H Arts Camp, October 7-8, at Upham Woods, WI Dells.

WI 4-H Arts Camp is designed for youth in grades 6, 7 and 8 to come together and explore the "ARTS." You will participate in six hour-long sessions that focus on **communication, music, theater, circus, photography** and **visual arts**. Along with exploring the "ARTS", you will meet new friends from around the state, participate in camp games, and enjoy the great natural setting of Upham Woods. Space is limited, so complete your application in 4H Online TODAY!

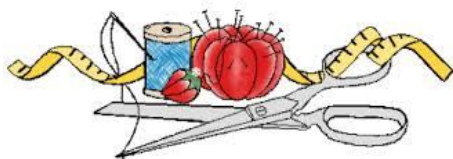
This year's WI 4-H Arts Camp is being planned and will be led by a talented group of 4-H youth and adult volunteers and staff. *Additional adult support is needed!* If you know of an adult who would enjoy helping create a lively "ARTS" experience for our middle school aged campers, please tell them about the program and encourage them to complete an Adult Advisor Application in 4H Online.

Funding for the WI 4-H Arts Camp Program comes in part through a grant from the Wisconsin 4-H Foundation.

Camp is \$80.00 for campers and \$50.00 for Adult Advisors. Adult Advisors participate fully in the camp program and provide support for the youth participants. The fees for the campers and adult advisors include meals and snacks, lodging and a camp T-shirt! Watch Friday Notes for more information.

Oconto County Dairy Promotions Contest, August 15th

The Oconto County Dairy Promotions Committee is announcing a competition to promote the dairy industry through still photos, PowerPoint or action videos. Entries will be judged on creativity, effectiveness in telling the story and the technical principles of composition, lighting, focus and framing. See page 16 for more information on how to enter.



Beginner Sewing Group Forming

We are forming a sewing group in Oconto Falls for youth interested in learning how to sew. The class will cover a variety of sewing projects taught by experienced adults interested in teaching others this skill. Classes will be held at the Oconto Falls Library. Dates and times will depend on what works for the group. Several sewing machines will be available or you may bring your own. If you are interested in joining contact Arvilla Rusnak at 920-834-6846 or 4h@co.oconto.wi.us.

Fair Community Service Scrapbook Contest

This contest has been a best kept secret at the Oconto County Fair for many years. While it has been held every year, not everyone knows the contest exists and what you need to do to participate. In order to compete, you must compile a scrapbook that illustrates, in pictures and words, the community service project(s) your club did this year. The book belongs to whole club, not just one person and can be created by a youth or committee of youths designated by the club. A cash prize of \$25 will be awarded to the winning club.

I know this is late notice but I hope your club will consider putting something together. The complete rules and judging criteria are located on pages 14-15 or follow the link on page 1.

Did You Know?

Oconto County 4-H is made up of:

15 different clubs
267 youth members
76 youth volunteers
72 adult volunteers



Club Charter Instructions (page 2), September 1st

Our Club Charter instructions continue this week with page 2 (see page 8 for a blank copy). Page 2 is a checklist of requirements that must be met in order to qualify for renewal of your club's charter. If you find that you must check a No box, I will need to talk with your adult and youth leadership to come up with a plan to address that issue. The club will be provided a provisional charter for this year and until the issue is resolved. Let's look at each requirement.

1. Each club must be comprised of a minimum of five members from three different families.
2. Approved adult leadership who has completed the UW-Extension Volunteer in Preparation (VIP) Youth Protection process. We call this Adult Volunteer Orientation. Club Advisors **MUST** be certified volunteers in order to provide leadership within a club or group. Any adults that wish to volunteer within a club or group **MUST** be certified also.
3. One or more leader(s) attended the Annual Volunteer Leader Team Training. Every year we offer Mandatory Leader training for all 4-H Club Advisors and any interested adult volunteers. This is not the VIP training mentioned above as the VIP training is to certify adult volunteers and is a one-time training.
4. Meet on a continuing basis. Each 4-H club should meet at least once a month.
5. Open to any youth eligible for 4-H membership, regardless of race, color, creed, religion, sex, national origin, disability, ancestry, sexual orientation, pregnancy, and marital or parental status.

Numbers 6, 7, & 8 are new to this year's charter and focus on the four Essential Elements of Belonging, Mastery, Generosity and Independence that are an integral part of the 4-H program. You would have learned about these at your Volunteer Orientation training. I have included more information on the Essential Elements on page 9.

6. **Mastery:** Educational plan involving business, community service, education, and recreation/socialization, which meets the purposes of the 4-H program. You will want to keep these elements in mind as you plan your club calendar for next year. We will talk about the calendar at a later date.
7. **Generosity:** Youth have opportunities to contribute through community service. (This can be a great opportunity to begin a club community scrapbook to enter in the fair next year.)
8. **Independence:** Youth involvement in leadership and decision-making. Along with checking the appropriate box, you will need to list examples of the opportunities that the club leadership has created for the members regarding Independence.
9. **Belonging:** Youth and adults create a welcoming environment for all members and families. Belonging is especially important for new member families. Posting your officers at the front door as members enter for a meeting is a great opportunity for them to get to know the members, greet new members and steer them over to the adult club leadership to get the family acclimated. Include your examples in the area provided.

The bottom of the form requires a **CLUB ADVISOR AND CLUB PRESIDENT** to print and sign their names and fill in the date. Well, that's page three. We are almost done and it's only the beginning of August. If you have any questions feel free to contact me. Arvilla Rusnak, UW-Extension Oconto County.

Save the Dates. 2017-2018 Project Events Announced!

4-H Fall Kick-Off

November 11th

St. Anne's Hall

Lena

January Thaw

January 6th

Washington Middle School

Oconto Falls

Spring Fling

April 7th

Washington Middle School

Oconto Falls

Chartered Club or Group Requirements

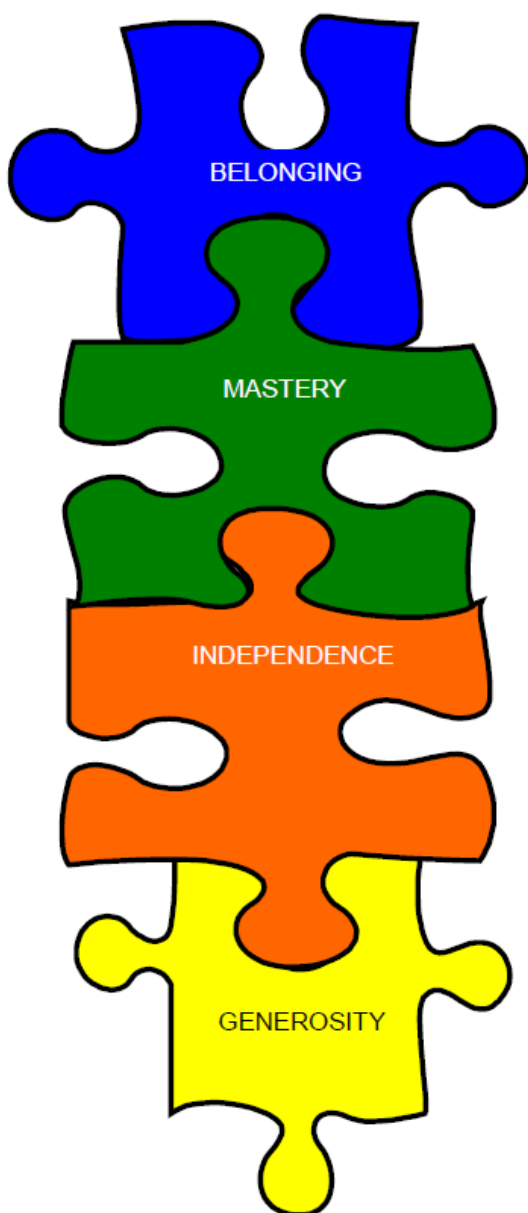
Wisconsin 4-H chartered Clubs and Groups must meet the following requirements. Please check Yes if your club or group meets the requirement, check No if they do not.		Yes	No
1.	Five or more youth from at least three families.	<input type="checkbox"/>	<input type="checkbox"/>
2.	Approved adult leadership who has completed the UW-Extension Volunteer in Preparation (VIP) Youth Protection process.	<input type="checkbox"/>	<input type="checkbox"/>
3.	One or more leader(s) attended the Annual Volunteer Leader Team Training. (This training is required for charter renewal and is not the VIP orientation.)	<input type="checkbox"/>	<input type="checkbox"/>
4.	Meet on a continuing basis.	<input type="checkbox"/>	<input type="checkbox"/>
5.	Open to any youth eligible for 4-H membership, regardless of race, color, creed, religion, sex, national origin, disability, ancestry, sexual orientation, pregnancy, and marital or parental status.	<input type="checkbox"/>	<input type="checkbox"/>
Including the Essential Elements of Positive Youth Development (Mastery, Generosity, Independence, and Belonging) into your club or group creates an environment where youth experience positive growth and development.			
6.	Mastery: Educational plan involving business, community service, education, and recreation/socialization, which meets the purposes of the 4-H program	<input type="checkbox"/>	<input type="checkbox"/>
7.	Generosity: Youth have opportunities to contribute through community service.	<input type="checkbox"/>	<input type="checkbox"/>
8.	Independence: Youth involvement in leadership and decision-making.	<input type="checkbox"/>	<input type="checkbox"/>
Example of opportunities you have created:			
9.	Belonging: Youth and adults create a welcoming environment for all members and families.	<input type="checkbox"/>	<input type="checkbox"/>
Example of strategies you are using:			

By signing below, your club or group indicates it is in compliance with all of the 4-H charter requirements checked above, (1-9).

If your club or group is not in compliance with any of the requirements on page one (1), a plan for being in compliance will need to be submitted to your 4-H Youth Development Educator and a provisional charter will be issued for this charter renewal year.

_____	_____	_____
<i>Print 4-H Adult Volunteer Leader Name</i>	<i>4-H Adult Volunteer Leader Signature</i>	<i>Date</i>
_____	_____	_____
<i>4-H Youth Leader Name (Club President or Group Youth Leader)</i>	<i>4-H Youth Leader Signature (Club President or Group Youth Leader)</i>	<i>Date</i>

Four Essential Elements of Positive Youth Development



Belonging

A Positive Relationship with a Caring Adult

A caring adult acts as an advisor, guide and mentor. The adult helps set boundaries and expectations for young people.

An Inclusive Environment

An inclusive environment is one that creates a sense of belonging, encourages and supports its members with positive and specific feedback.

A Safe Environment

Youth should not fear physical or emotional harm while participating in a 4-H experience whether from the learning environment itself, adults, other participants or spectators.

Mastery

Opportunity for Mastery

Mastery is the building of knowledge, skills, and attitudes and then demonstrating the competent use of this knowledge and skills in the manner of a proficient practitioner. The development of mastery is a process over time.

Engagement in Learning

An engaged youth is one who is mindful of the subject area, building relationships and connections in order to develop understanding. The engaged learner has a higher degree of self-motivation and an inexhaustible capacity to create.

Independence

Opportunity to See Oneself as an Active Participant in the Future

The ability to see oneself in the future is to have hope and optimism to shape life choices to facilitate the transition into participating in the future.

Opportunity for Self-Determination

Youth must exercise a sense of influence over their lives, exercising their potential to become self-directing, autonomous adults.

Generosity

Opportunity to Value and Practice Service to Others

Finding one's self begins with losing yourself in the service of others. Service is a way for members to gain exposure to the larger community, indeed the world itself.

UW
Extension

University of Wisconsin-Extension

An EEO/Affirmative Action employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title IX and ADA requirements.

Bookmark developed by Deb Ivey, Iowa County 4-H Youth Development Agent/Department Head & René Mehlberg, Winnebago County, 4-H Youth Development Educator, Updated September 2013.

Food Stand Staffing 2017

This is meant to be a guide for clubs when preparing for their shift in the food stand. Please feel free to adjust this to your needs or practices.

Kitchen (8 or more volunteers total)

Griller (1)

Cook hamburgers and onions

Maintain proper food safety: Check core temperature of each batch of hamburgers before placing in the steam table. Stack 4 hamburgers and insert food thermometer in the middle of the stack about half-way down but not all the way through. Temperature needs to be at least 160°.

End of shift: Empty grease trays located above the grill on the right side of the hood and the one underneath the left side of the grill into the designated container.

Night Shift: Turn all the grill burners off and spray the grill surface from the bottle marked "grill cleaner". This is just degreaser and water. It will bubble. Using a steel spatula scrape the grill surface and deposit the debris into the grease tray. Pour some warm water over the grill surface and scrape the grill again and deposit the debris. Using the large gray grill cleaning block, move across the surface of the grill to remove the dark food and grease deposits until you see the silver color of the grill. Rinse the block with water and place back under the grill. Rinse the grill surface with more warm water until clean. Wipe the grill surface down with paper towels. Place some oil on the grill surface and spread it thoroughly with clean paper towels. Empty both grease trays. Wipe down sides of grill and grill table. Thank You!

Fryer (1)

Cook chicken tenders, French fries and cheese curds

Maintain proper food safety: Check temperature of chicken tenders by inserting a food thermometer half-way into a chicken tender the long way. Temperature should read 165°.

Alert kitchen supervisor when oil in fryer pan is below the indicated line.

Night Shift: Turn off heat lamps and fryers. Give extra food to kitchen supervisor. Remove fryer bins and wash, rinse, sanitize and place on drying racks above the sink. Wipe down the fryers, fryer tables and heat lamps. Do not empty the oil. It will be done in the morning when the oil is cool enough to handle. Thank you!

Steam Table (2) (If short staffed 1 person can do nacho station also or 1 person can act as expediter)

Wrap hamburgers

Prepare pork sandwiches and chili for orders

Alert kitchen supervisor when food in steam table is low

Night Shift: Turn off steam table burners. Remove food pans and give to kitchen supervisor. Wash, rinse, sanitize and place on drying rack above sinks all food pans and pan covers. Drain the steam table water into a pail and pour in sink. Wipe down steam table. Thank you!

Nacho Station: (1)(This person can be a high school student) (If busy can help expediter) (If short staffed can be expediter also)

Prepare nachos for orders

Alert kitchen supervisor when cheese machine is getting low.

Night Shift: Do not turn off or unplug cheese machines. Remove and clean cheese dispensing nozzles (see kitchen supervisor for instructions). Wash, rinse, sanitize and place nozzle assembly on a clean dry towel near the cheese machines. They will be placed back in the machine the following morning after they are dry. Wipe down cheese machines and table. Thank you!

Dessert Station (1)(This person can be a high school student) (If short staffed can be expediter also)

Prepare root beer/soda floats: Place 2 regular scoops of vanilla ice cream in the designated cup. Include bottle of soda with order. Add a straw and the rest of the soda to the order.

Prepare cheesecake for orders

Prepare sundaes: Place 2 regular size scoops of vanilla ice cream in a bowl. Drizzle with chocolate syrup. Add a spoon to the order.

Prepare brownie sundaes: Place 1 large scoop of vanilla ice cream in a bowl. Then place 1 piece of brownie on each side of the ice cream. Drizzle with chocolate syrup. Add a spoon to the order.

End of Shift: Empty water from Crockpot for ice cream scoop and put in clean hot water.

Night Shift: Return ice cream to freezer and cheesecake to the fridge. Place left-over brownies in Ziploc bags. Unplug Crockpot and wipe out. Do not refill. Wash, rinse, sanitize and place on clean towel at dessert station, all utensils. Wipe down dessert table. Thank you!

Expediter: (1)(This person can be a high school student) (If short staffed can do dessert or nacho station also)

Call out food orders to kitchen staff

Assemble orders on tray and check for accuracy

Get orders out to proper front server

Night Shift: Make sure all orders have been completed. Collect all food trays, wipe them down and place under expediter table. Wipe down expediter table and window area. Thank you!

Dish washer (1)(This person can be a high school student) (If busy can help where needed) (If short staffed can do dessert or nacho station)

Wash, rinse, and sanitize all dishes as needed.

End of Shift: Drain, clean and refill with fresh water all 4 sinks

Night Shift: Wash, rinse and sanitize all dishes. Put clean dishes away. Leave dishes on drying rack above the sink. They will be taken care of the next morning. Drain and wipe down all sinks. Clean drains of debris. Hang up wet towels and dish cloths to dry. Thank you!

Front (8-10 or more volunteers total)

Front Servers (8-10 youth) (Clover Buds are welcome to help but should be accompanied by an adult or older youth when taking food orders.)

- Pleasantly take and deliver orders to customers
- Clearly fill out order pads (with your name and window number on each order you take)
- Collect money from customers and deliver their change
- Clean and sanitize picnic tables as needed
- Restock napkins, ketchup and mustard as needed
- Wipe down window counters as needed

Endo of Shift: Check garbage cans at end of shift, empty if needed, reline

Take cardboard located under shelving unit by the back door to the dumpster

Night Shift: Wipe down picnic tables, empty garbage cans, sweep picnic area, round up all order pads and pens and put away. Take cardboard to dumpster. Wipe down ketchup and mustard bottles and place in fridge. Bring in napkins. Bring all food trays into the kitchen.

Cashier (1-2) (1 person to add order, give to kitchen ; 1 person to check order, collect money, make change and make sure order gets to proper server.)

- Take and add orders
- Take cash from servers and make change
- Give orders to kitchen
- Make sure orders get to the proper front server
- Make sure Clover Bud/Judge meal area is checked on the order ticket
- Collect all Clover Bud/Judge meal tickets
- Check off box on each order for Clover Bud/Judge meal tickets

End of Shift: Count out the cash drawer with the Supervisor

Night Shift: Clean up cashier area. Help front servers with their duties.

Front Supervisor: We will be having a person acting as a Supervisor each day. They will be available to take care of any issues that may come up in the front as well as in the kitchen. But you are welcome to have an adult front supervisor if you feel the need.



Cooperative Extension
University of Wisconsin-Extension
Oconto County

301 Washington Street
Oconto, WI 54153-1699
(920) 834-6845
FAX (920) 834-8853
TDD No Voice Service (920) 834-7045
(Please indicate the message is for UW-Extension)

July 14, 2017

Dear Sheep and Swine Exhibitors,

It's almost county fair time! This letter is being sent to all sheep and swine exhibitors regarding the number of animals being brought to the fair. Knowing how many animals will be exhibited ahead of time will help us assign pens for you in the barn.

Please take a minute to let us know how many sheep and/or swine you will be showing this year. Detach this form, fill it out, and send it to Sheep and Swine Superintendent Bobbie Windus by **August 10, 2017**. You may also text the information if you would like, but please be considerate during the hours you text. If you do not return this letter, you will not be assigned any pens for the fair. If you have any questions, please contact Bobbie Windus, Sheep and Swine Superintendent, at 920-604-1687.

See you all in a few weeks!

.....

Oconto County Fair 2017 Pen Assignments

Name of Exhibitor: _____

Club/Chapter: _____

I will be bringing the following animals to the Oconto County Fair:

Number of Market Sheep: _____	Number of Market Hogs: _____
Number of Ewes: _____	Number of Gilts: _____
Number of Rams: _____	Number of Boars: _____
	Number of Feeder Pigs: _____
.....	
TOTAL Number of Sheep: _____	TOTAL Number of Swine: _____

Please mail this form to:
Bobbie Windus
304 E Main Street
Lena, WI 54139
DUE: August 10, 2017
Thank you!

Community Service Scrapbook Rules

The Community Service Scrapbook should tell the story of a club or organization's service activities within their community. The scrapbook will be judged during the fair.

Scrapbooks are due to the fair office by 8:00pm on the Thursday of the fair. Scrapbooks need to be picked up during Expo Hal exhibit checkout on the Sunday of the fair. The fair board is not responsible for scrapbooks that are left at fair office after the fair is over.

- Scrapbooks should be contained in a three ring binder.
- It is best to use sheet protectors or lamination to protect the pages from damage and fingerprints (optional)
- Only activities during the current club or organization year should be included
- Scrapbook cover should be creative and incorporate club or organization name.
- First page of scrapbook should include a title for scrapbook, the year and the names of any individuals involved in its creation. This can be creative also.
- Scrapbook can focus on one or many community service activities. (Judging focuses on the presentation, not on the number of activities.)
- Be creative, neat, complete and organized when creating the story of the community service activities.
- Each scrapbook story about a particular community service project should include:
 - Why did your club or organization do this community service project? How did you come up with the idea?
 - Who were the intended audience for the project?
 - Who was involved in planning and executing the project? Include youth and adults
 - Where and when was this activity held?
 - How did you let people know about it?
 - What was the result or impact of the project?
 - Was this project educational for the public?
- Some things to try to include when answering the questions above: photos, drawings, newspaper or newsletter articles, interviews with participants, description of activity, the steps involved in planning and your results.
- Be sure to include captions for all photos and drawings and give credit to photographers, interviewers and authors of newspaper and newsletter articles.

Judging Score Sheet for Community Scrapbooks

1. Scrapbook		15 Points
Three-ringed binder used	(3 points)	_____
Contents for current year	(1 point)	_____
Cover includes club or organization name	(1 point)	_____
Creativity of scrapbook cover	(0-10 points)	_____
	Total Scrapbook Points	_____

Judges comments: _____

2. Story of Community Service Activities		45 Points
Description of the project	10 points	_____
Intended audience, purpose and goals identified	8 points	_____
Description of planning (who, what, when)	5 points	_____
Description of how project was promoted	5 points	_____
What were the results of the project	5 points	_____
How did the project impact the public	7 points	_____
Grammar and spelling	5 points	_____
	Total Story Points	_____

Judges comments: _____

3. Story Presentation		30 Points
Captions describing photos and drawings	5 points	_____
Involved youth and adults credited	5 points	_____
Photos (composition, focused, relevant)	5 points	_____
News/media articles relevant	5 points	_____
Narratives (correct spelling, grammar)	5 points	_____
Creativity in presenting the story	5 points	_____
	Total Story Presentation Points	_____

Judges comments: _____

4. Overall Presentation		10 Points
Neatness	2 points	_____
Completeness	4 points	_____
Organization	2 points	_____
Originality	2 points	_____
	Total Overall Creative Presentation Points	_____

Judges Comments: _____

Total Scrapbook Points _____

Oconto County Dairy Promotions Video Contest

Oconto County Dairy Promotions, [Inc](#) is offering a competition to promote the dairy industry through creation of video programs. Oconto County youth ages 8 through 19 are invited to develop and submit a 3 to 5 minute video program that tells the positive story of an aspect of the dairy industry or dairy products.

Programs may be word-narrated still photos (Power Point) or action videos. Entries will be judged on creativity, effectiveness in telling the story; and the technical principles of composition, lighting, focus, and framing. Dairy product and farm promoting concepts as well as youth safely working with and around animals (feeding, cleaning, handling, milking, fitting, [etc](#)) or machinery (greasing, adjusting, calibrating, fixing, [etc.](#)) on farm might be the easiest topics to get started. While a Peterson Brothers--style parody would be a great intention, a keep-it-simple entry that actually gets submitted would probably be more practical. But you decide.

Cash prizes will be awarded to the winning individual entries in the following youth age groups:

8–11 years

12–15 years

16–19 years

There will also be group prizes for organizations (clubs and chapters) that submit a team project.

1st place – \$40

2nd place – \$30

3rd place – \$20

All videos and power points entered will be played continuously throughout the Oconto County Fair.

Videos will be played on Microsoft Windows-based equipment but can be submitted in any video format and the NWTC Media crew will do their best to convert. Google platforms will need to be converted to a pc compatible format. Entries need to be uploaded to USB jump drive or emailed to mark.alden@nwtc.edu by Tuesday, August 15, 2017 along with the individual or group name, hometown, and age of the author.